



# TENUGHAT VIDYUT NIGAM LIMITED

केन्द्रीय विद्युत निगम लि.  
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(A GOVT. OF JHARKHAND UNDERTAKING)

CIN U40101JH1987SGC013153

HINOO, DORANDA, RANCHI-834002, JHARKHAND

(TEL: 0651-6900252, Fax 0651-2253841)

Letter No: -2128/2015-16

Dated: -09.02.2016

## **CORRIGENDUM**

### **SHORT NOTICE**

#### **(For recruitment agency)**

This corrigendum is hereby published in reference to earlier Letter No. 2058/2015-16, dated 01.02.2016 published in various newspapers on 03.02.2016 and uploaded in Nigam's website on 03.02.2016 vide Letter No. 2045/2015-16, dated 30.01.2016.

Sealed offer is invited from reputed, experienced and financially sound firms/institutes/company for engagement of consultant for appointment of employee in Tenughat Vidyut Nigam Limited against sanctioned and vacant posts as per following terms & conditions: -

#### **1. SCOPE OF WORK**

- i. Inviting the on line/offline applications from candidates in the proper format, to be prepared by the agency.
- ii. Receiving the soft/hard copies of the applications from the candidates.
- iii. Punching and compiling the data of all candidates, checking the eligibility and short listing of the eligible candidates.
- iv. Preparation and Issuance of Admit cards through online.
- v. Planning, designing and printing of questionnaires and OMR sheets for candidates.
- vi. Identification and fixing of the examination centers at Ranchi as per requirement.
- vii. To conduct written test at Ranchi.
- viii. Evaluation of OMR sheets.
- ix. Preparation of the category wise merit list.
- x. Issuance of merit list/interview letters for conducting interviews.
- xi. To conduct Interviews.
- xii. Preparation of Final Result and handing over the same to TVNL.

2. **Time Frame:** Time Frame for completion of all works up to preparation of final result & handing over the same to TVNL shall be 03 (Three) months after letter of award to the agency.

3. **Consultancy Charges:** The agency should quote their competitive rates describing the amount involved for every stage of the process in following slab: -

Sl. No.	Total no. of application	Charge to be quoted
i.	Up to 5,000 applications	
ii.	For every 1,000 application beyond 5,000.	
iii.	Taxes	

4. **ISO Certificate:** - The Agency should have appropriate ISO certification.

5. **Documents:** All supporting documents along with experience certificate of last 03 (three) financial years in Govt./Semi Govt./CPSU/SPSU/Reputed Pvt. Organization for recruitment has to be submitted with the offer.

6. Offer should reach this office by speed post/courier/hand delivery latest by 2.00 P.M. on 22.02.2016.

7. TVNL reserves the right to reject any or all offers without assigning any reason thereof.

Sd/-  
(B. Singh)  
HOD (HR)

